

SECTION 20 POA EXTERIOR CHANGE PERMIT

Permit Fee: \$20.00

Permit Duration: 90 days - 3 months

**** accounts with past due balances must be paid prior to permit submission**

REQUIREMENTS:

- This permit includes all exterior changes to the home. This includes, but is not limited to:
 - Solar Panels
 - Stonework/Texturing/Decoration to Exterior
 - Awnings/Window Treatments
 - Windows/Doors
 - Garage Doors/Garage Screens
 - Adding screening to existing structures
 - Propane Tanks – Above Ground
 - Generators

DOCUMENTS CHECKLIST:

- **CURRENT** photo and/or of home indicating where changes will be made
- **PHOTO EXAMPLE** of material (MUST BE EXACT MATERIAL)
- **PLANS** from contractor
- \$20.00 Exterior Change Permit Fee
- POA Permit Application Packet
 - Application for Building Permit
 - Owner & Builder/Contractor Agreement
 - Performance Bond Waiver

**** ALL PAGES MUST BE FULLY COMPLETED BEFORE SUBMISSION.****

Architectural Review Committee Meetings are held on the 2nd and 4th Wednesday of each month. Complete permit including fees must be submitted by noon Tuesday for consideration.

**Deep Creek - Section 20 Property Owners Association
24710 Sandhill Boulevard, Unit 804
Punta Gorda, FL 33983**

Phone: (941) 627-6562 Fax: (941) 627-0425 Email: poa@deepcreekfl.com

APPLICATION FOR BUILDING PERMIT (CIRCLE ALL APPLICABLE)

HOUSE	ENCLOSURE	CONCRETE PAVERS FLATWORK	POOL AND/OR POOL CAGE	LANAI	WATER WELL	PLAYGROUND	ANTENNA	ARBOR
	FENCE			PATIO	KENNEL/ DOGRUN		EQUIP	PERGOLA

CONTRACTOR/BUILDER'S INFORMATION

NAME: _____

ADDRESS: _____

PHONE #: _____ FAX #: _____

LICENSE #: _____ DATE: _____

OWNER(S) INFORMATION

NAME: _____

SIGNATURE: _____ DATE: _____

NAME: _____

SIGNATURE: _____ DATE: _____

MAILING ADDRESS: _____

PHONE #: _____ ADDITIONAL PHONE #: _____

INITIAL _____ **SPECIAL NOTE - COUNTY APPROVALS:** Many structural changes require county permits. **It is the homeowner's responsibility to obtain all county approvals and permits.** Charlotte County authorities should be contacted prior to beginning any work in order to verify what procedures must be followed and to obtain required permit(s). County approval does not preclude the need for ARC approval.

INITIAL _____ **DISCLAIMER:** These plans have been reviewed for the limited purpose of determining aesthetic compatibility of the plans within the community. These plans are approved on a limited basis. No review has been made with respect to functionality, safety, and compliance with governmental regulations or otherwise and any party with respect to such matters should make no reliance on this approval. The approving authority expressly disclaims liability of any kind with respect to these plans, the review hereof, or any structures built pursuant hereto, including, but not limited to, liability for negligence or breach of express or implied warranty.

OFFICE USE ONLY

ITEM	ITEM	ITEM
FRONT SET-BACK (25' MIN)		PAINT COLOR/SCHEME
REAR SET-BACK (15' MIN)		SITE PLAN
RIGHT SIDE SET-BACK (7'-6":MIN)		LANDSCAPE PLAN
LEFT SIDE SET-BACK (7'-6":MIN)		CONTRACTOR/BUILDER AGREEMENT
LIVING AREA (UNDER AIR)		PERMIT FEE
CONSTRUCTION DWGS/DOCUMENTS		BLOCK-LOT
PERMIT ISSUED	YES NO	DATE: _____

AUTHORIZED ARCHITECTURAL COMMITTEE REP.: _____

Section 20 Property Owner's Association

24710 Sandhill Boulevard, Unit 804, Punta Gorda, Fl. 33983

Phone: (941) 627-6562 Fax: (941) 627-0425, email: poa@deepcreekfl.com

OWNER & CONTRACTOR/BUILDER'S AGREEMENT

Project Location: Street Address _____ Block _____ Lot _____

- 1) Any and all excess fill will be removed from the building site.
- 2) Dumping of fill or other material on right-of-ways, greenbelts, common areas or private property is prohibited.
- 3) A clean, safe work area shall be maintained for the duration of the project and any incidental **damage** to or **debris** upon surrounding right-of-ways, **greenbelts**, **common areas** or private property shall be the **responsibility of the permit holder** to clean, remove, repair or restore immediately. When we are under a **Named Storm Watch**, all construction material and debris must be secured.
- 4) All vehicles of any type are prohibited from traversing right-of-ways, greenbelts, common areas or private property in any way. **(Any exception requires prior approval by grantor)**
- 5) This permit is good for 90-days (3 months) from date of issue. The Section 20 permit shall be posted in the permit box along with all other pertinent documentation.
- 6) I agree to pay any applicable permit fees and submit the following: Site Plan and if applicable (1) Set Blue Prints; and Color Scheme w/Paint Chips; and Example of Materials
- 7) I have been given access to and have read the Deed Restrictions and agree to all of the Deed Restrictions as well as the above requirements.
- 8) If you build in a Utility or Drainage Easement, you, at your expense, will be responsible for removing and/or replacing the fence in the event that work must be completed on your property.

Owner Name

Contractor/Builder Company Name

Owner Signature

Contractor/Builder Name

Date

Contractor/Builder Signature

Date

Section 20 Property Owner’s Association, Inc.
24710 Sandhill Boulevard, Unit 804
Punta Gorda, FL 33983

PERFORMANCE BOND WAIVER

BLOCK _____ Lot _____

It is my/our understanding that Section 20 POA has a PERFORMANCE BOND and LABOR and MATERIAL PAYMENT BOND provision in their building code restrictions, a portion thereof quoted below:

The builder will provide a PERFORMANCE BOND and MATERIAL PAYMENT BOND. These will be posted prior to the commencement of construction. These bonds are for the mutual protection of the Company and owner. The bond will insure the Company that the building is constructed in accordance with the plans and specifications and also that partially completed and abandoned structures will not mar the beauty of the area. In addition, the bond assures the owner that the building will be free and clear of any encumbrances, with protection for all time against any claims of liens or accounts of any nature which may arise from construction of the building.

As stated above, this is for the mutual protection of both the Company and the owner. Understanding the above, I/WE HEREBY WAIVE THE REQUIREMENT OF PAYMENT AND PERFORMANCE BOND and MY/OUR proposed structure to be built by _____. By waiving this requirement, I/WE accept full responsibility for the selection of the contractor and for insuring that the contractor builds the structure in accordance with the plans and specifications. I/WE further agree to accept the responsibility for completing the improvements in the event the contractor abandons construction or I/WE discharge the contractor.

I/WE further understand that by waiving the Payment and Performance Bond that the above described property may be subject to Florida Construction Liens pursuant to Chapter 713, Florida Statutes.

I/WE acknowledge receipt of copy of “Warning to Homeowners” provided by the Charlotte County Building and Zoning Board and/or the City of Punta Gorda.

I/WE further release SECTION 20 POA, INC. its subsidiaries, officers, directors and employees from any and all liability with reference to this structure, and acknowledge that SECTION 20 POA, INC., has and assumes no responsibility with reference and approved the plans, drawings or specifications concerning this structure.

I/We certify that I/WE have the necessary funds to complete My/OUR structure including the “extras” which I/WE may authorize.

Owner’s Signature _____

Print Name _____

Address _____
